

MINUTES OF THE FEBRUARY 27, 2012 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Chairman David Canada, Selectmen Bruno Federico, and Town Administrator Paul Deschaine. Selectmen Tim Copeland is on vacation.

At 7:34 pm, the Chair opened the general meeting of the Board of Selectmen.

SECRETARY'S REPORT: Mr. Federico moved to approve the minutes as amended from the regular meeting on 02/13/12. Mr. Canada seconded the motion, which passed unanimously.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

DEPARTMENT REPORTS:

Building/Code Enforcement: Building Inspector Terry Barnes was present at the meeting, and updated the Board on the current status of ongoing building inspections/issues.

Mr. Barnes stated that after a lengthy discussion with David Hazeltine and Colleen Lake, they will be filing for a variance through the ZBA for the property at 94 Portsmouth Ave. They will be requesting permission to have more than one business at that location.

Mr. Barnes stated he recently attended a seminar at the NH Fire Academy regarding the current standards and updates on fuel and gas systems and heating and appliance installations. He stated he also attended training in Portsmouth regarding fire stopping versus fire blocking walls.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were discussed and acted upon:

Edie Barker from the Seacoast Growers Association requested the use of the Municipal Center on April 11, 2012 for a meeting. The request was approved.

Dan Crow requested the use of the Firehouse on June 2, 2012 for a bridal shower. Mr. Federico moved to allow the use and to waive the fee. Mr. Canada seconded the motion, which passed unanimously.

Holly Hillsgrove requested the use of the Park on August 17, 2012 for a UNH IT Academic Picnic. Mr. Federico moved to waive the contiguous town requirement. Mr. Canada seconded the motion, which passed unanimously.

Sandra Titus requested the use of the Park on June 24, 2012 for a bridal shower. The request was approved.

Susan Bendroth from the Acorn School requested the use of the Park on April 30, 2012 for an Earth Day celebration. Mr. Federico moved to allow the use and to waive the fee. Mr. Canada seconded the motion, which passed unanimously.

ADMINISTRATION:

Mr. Deschaine stated that all of the windows have been installed at the Municipal Center. He stated that he and Mr. Daley will check each window to make sure everything is in order.

Mr. Deschaine presented a proposal from Bestway to extend the collection contract to the Board. After some discussion, not knowing when exactly the Concord Co-op will be up and running, the Board directed Mr. Deschaine to talk with Newmarket and Newfields regarding their plans and report back to the Board on March 19th. The current Bestway contract expires on 12/31/12.

Mr. Deschaine stated the Stevens Family would like to make a donation of \$5,000 to the Town to help fund the final improvements to the ballfield. In return, they would like naming rights to the field. The group agreed to wait until Mr. Copeland returns next week to make a decision since he is the liaison to the Recreation Commission.

Mr. Deschaine presented the use agreement between the Baseball Board and Philips Exeter Academy to the Board. The agreement is for 2 days. It is anticipated that there will be similar agreements periodically throughout the season. Mr. Federico moved to allow the Recreation Director to execute all such agreements, at his discretion, throughout 2012. Mr. Canada seconded the motion, which passed unanimously.

The group then discussed and updated the Board's priority list.

Mr. Deschaine asked that the Board start to think about the presentation materials they want to present at Town Meeting so he will have enough time to assemble the documents.

Mr. Canada stated that he noticed that some employees' time sheets were not signed by their supervisors. Mr. Deschaine assured him that there are fail-safes in place and this was mostly because of the early payroll due to the holiday. All timesheets have subsequently been duly approved and signed.

The group will spend some time at the March 12th meeting to discuss the recent fatal dog incident with the owner of the victimized dog. The Board agreed that it would convene early to facilitate a busy schedule and allow sufficient time for this subject.

At 8:53 pm, Mr. Canada moved to adjourn. Mr. Federico seconded the motion, which passed unanimously.

Respectfully Submitted,

Stacey J. Grella
Executive Assistant

Reviewed By,

Paul R. Deschaine
Town Administrator